

HOPE COALITION BOARD OF DIRECTORS

Meeting Minutes

June 11, 2018

Attending members: Janet Adams, Kris Kvols, Catherine Johnson, Gary Johnson, Tilton Davis, Marcy Underwood, Lisa Bayley, Chris Heath, Marilyn Meinke

Absent members: Traci Green, Jerry O'Rourke, Crystal Henderson

Meeting was called to order by Chair at 4:37 PM.

Consent Agenda (emailed with packet) - Janet

1. Proposed Agenda
2. Minutes from previous meetings included in packet
3. May financials

Action: Motion by Marcy and second by Marilyn to approve consent agenda. Motion passed.

Agenda Items:

Staff Updates – Kris

- ❖ Short-term Sexual Assault Advocate has given notice as of late June. A candidate who applied previously is being contacted.
- ❖ OJP Site visit is scheduled for June 20, 2018 at 1:00 p.m.

Who have you shared HOPE with:

- ❖ Janet and Marilyn spoke with Elaine O'Keefe.
- ❖ Janet spoke with the Goodhue County budget committee.
- ❖ Kris spoke with Angie Craig.
- ❖ Tilton spoke with a person who asked if the board meetings are open to the public. This led to a discussion about allowing guests to attend the board meetings. No policy was adopted. It was decided to handle this issue on a case by case basis.

Employee Appreciation – cards routed for Board to sign. Culvers certificates will be sent with cards.

- ❖ Ashley Spriggle – three years of service

Boards/Committee Reports:

Executive Committee – Janet

- ❖ Minutes from June 7, 2018 meeting were included in the Board Packet. Janet reviewed the items discussed at the meeting.

Facility Committee – Lisa

- ❖ Kris and Lisa met with the non-profit group on June 8. The group members will decide by June 15 whether they will join HOPE and Habitat for Humanity in pursuing a combined office space.
- ❖ The current proposal for Hancock is to rent it for two years at \$3,000.00 per month with an option to purchase it. The rent amount includes utilities.
- ❖ Senior Center may want space for some programs, possibly the Gandy Dancers.
- ❖ Discuss with Mayo to see if September 30 is firm.
- ❖ Motion by Catherine and second by Chris as follows:

The Facility Committee is authorized to negotiate with the Church of St. Joseph on behalf of HOPE and Habitat for Humanity to enter into a lease with an option to buy and to pursue sub-leases with Hispanic Outreach, Faith in Action, Three Rivers, Senior Center and P. Hanson Marketing. The final agreement to require board approval.

Motion passed.

Fund Development – Marilyn

- ❖ The proposal from Elaine O'Keefe was included in the Board Packet. Motion by Janet, second by Marilyn to accept the proposal. Motion passed.

Awareness Committee – Chris

- ❖ Chris reviewed the discussion from the June 7 meeting.

Policy Committee – Catherine

- ❖ Catherine and Marcy have set a meeting to review the By-laws and work on the policies.

Business Agenda

- ❖ Board Terms and Recruitment – Janet, Chris, Tilton, and Catherine have agreed to a second term. Catherine will talk with Sheila Beckner about joining the board.
- ❖ Board Calendar – Janet presented a calendar as a summary of what has occurred and upcoming action and events.

Next meeting – July 9, 2018, Christ Episcopal Church, Red Wing. (NOTE meetings are at 4:30 PM forever.)

Adjourn: Meeting adjourned at 6:30 PM

Minutes submitted by: Catherine Johnson