

## HOPE Coalition Board Meeting Minutes

September 18, 2017

**Attending members:** Janet, Barbara, Traci, Kris, Catherine, Tilton, Marcy, Gary, Marilyn, Chris

**Absent members:** Jerry, Roseanne

Meeting was called to order by Chair

**Consent Agenda:** Items were accepted and approved.

- Approved agenda: Motion Tilton/2<sup>nd</sup> by Marcy.
- Minutes of previous meetings included in packet.
- Financials: materials included in packet. No further discussion.
- Staff updates: Written report by Kris and Dan included in packet.
  - Jo Seton resigned effective 10/12/17.
  - Kendra Holdorf resigned as of 10/13/17.

**Sharing HOPE:**

- Marilyn – She is on AAUW Board and during Strategic Planning, she shared HOPE programs and services. Hope to have opportunities to partner.
- Barbara – She talked with Chris Marshall at Wells Fargo, he is interested in purchasing a table for HOPE Banquet.
- Catherine – encountered a Green Dot opportunity when she helped out a woman carrying a baby in a domestic violence situation. She gave her a HOPE business card and advised her of shelter and other services available.
- Red Wing 2017 Report Card – Kris passed around new copies. Interesting to see what issues we have in our community. Contact Kris if you want a copy.
- Kris has Principals & Practices of Nonprofit Excellence booklets available. These were previously provided to Board Members but if you want one or are a recent Board member, contact Kris.
- Tilton – shared information with neighbor at Caribou who was familiar with HOPE.

**Employee Appreciation:**

JoAnn McNamara – 18 years with HOPE. She is full-time (32 hours per week) Janet talked about the work she does in the Goodhue County Jail and the impact she has on inmates. JoAnn is considered very resilient and HOPE Coalition is very blessed to have her.

**Board Committee Reports:**

- **Strategic Planning** – we need to keep this on our radar monthly and will remain on the agenda.
- **Executive/Finance Committee:** minutes included in packet and reviewed by Janet.
- **Facility Committee:** Barbara outlined updates.
  - We will likely be seeking a location on our own, determined we do not same needs as other agencies.
  - Made a list of options (some better than others); slowly pursuing the options.
- **Fund Development:** Have not met, no updates.
- **Awareness Committee:** Have not met. Waiting for access to HOPE computer network.
- **Banquet Committee:** March 22, 2018 next event. **Please be seeking donations for live/silent auction items.**

- **Policy Committee**: No policy review pending.

### **New Business:**

- Election of Board Officers – year end annual meeting.
  - President – Janet approved.
  - Vice President – Catherine – approved (with goal of taking President role in 6 months) .
  - Secretary – Traci volunteered – approved.
  - Treasurer – Gary volunteered – approved.
  - Voted and approved the slate. Motion by Traci/2<sup>nd</sup> Catherine.
  - Fund Development Committee – Marilyn Volunteered to chair.
  - Board meetings continue on 2<sup>nd</sup> Monday of each month at 4:15 PM.
  - Executive Committee meets the 1<sup>st</sup> Thursday of each month.
- Barbara and Traci have finished first term but willing to continue on the Board for a second 3-year term. Terms continued via vote. Motion by Marilyn/2<sup>nd</sup> by Marcy.
- FY 2017 -2018 Budget Updates
  - Reviewed Kris' proposed budget provided in packet.
  - Approved: Approve the FY 2018 (10/1/2017 – 9/30/2018) budget at outlined in packet. Motion by Catherine/Barbara 2<sup>nd</sup>.
  - Discussion:
    - Kris estimates income/revenue conservatively.
    - Chris is willing to see if there are budget saving opportunities in area of IT.
- Addressing a Community Need Assessment – please complete page 3 and return to Janet. This can be done today and turned in or return to Janet.
  - My personal story about why I am a HOPE Coalition Board Member:
  - These are my interests:
  - These are my strengths:

Meeting adjourned.

**Next Board meeting is 10/9/2017.**

Respectfully submitted, Traci Green